

## cyps team plan

Date: 12/08/11

| No. | Title                         | Outcome                                                                                                                     | Objective                                                                                                                          | Activity & progress                                                                                                                                                                                        | Lead             | Timeline | corp plan ref                           |
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| 1   | <b>COMMISSIONING STRATEGY</b> | A commissioning strategy that clearly identifies commissioned services and the rationale and areas for change for the cyptb | Mapping out the 'AS IS' identifying the strategic intentions, funding, strategic direction of travel and the 'TO BE' for the cyptb | Strategic commissioning priorities have been identified. Commissioning Strategy for CYPTB to be presented on 27th July                                                                                     | CB               | Sept. 11 | 4, 5, 9, 10, 12, 14, 15, 18, 23, 24, 25 |
| 2   | <b>EXTERNAL PLACEMENTS</b>    | Determine the future of <b>in-house residential</b> services.                                                               | achieve sufficient in-house residential resource to reduce costs in external res placements                                        | PID out for consultation Review capacity of in house residential provision, consideration of increased capacity to reduce external placements and actions WIP. Paper on options to go to September cabinet | AH               | April.12 | 14, 15, 18                              |
|     |                               | Increase the capacity of <b>in-house fostering</b> service                                                                  | reduce numbers of placements with IFAs achieving efficiencies and children remaining in their natural community                    | invest to save bid successful                                                                                                                                                                              | Gillian Ackerley | April.12 | 14,15,18                                |
|     |                               | Achieve a shift in <b>behaviour</b> by cyps social workers and team managers & sufficiency duty is achieved                 |                                                                                                                                    | Initial analysis of LAC shows that Rotherham is already meeting the sufficiency duty for more than 91% of young people.                                                                                    |                  | April.12 | 14,15,18                                |

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|   |                          | Achievement of value for money in <b>LAC placements</b> and return LAC to Rotherham                                                         | that placement external to the council is a choice of last resort                                                                             | Multi-agency multi-disciplinary panel re structured and commenced. Has produced cost avoidance savings to date of £1.5M.                                                                                                                                                                                                                                                               | AH    | April.12                                            | 14,15,18              |
|   |                          | Shift to <b>framework of IFAs</b> from multiple providers                                                                                   | achieving efficiencies through leverage of providers                                                                                          | Tender process being developed for a IFA preferred partner/framework approach. 3 Preferred partners to be identified. Clarifying information with FCA waiving of standing orders to be agreed                                                                                                                                                                                          | AH    | April.12                                            | 14,15,18              |
| 3 | <b>CHILDRENS CENTRES</b> | Children's Centres are managed by the most cost effective organisation and deliver innovative services that target those most disadvantaged | Commission Children's Centres across the Borough to achieve a mixed economy                                                                   | Consultation on model redesign at Cabinet on 25 <sup>th</sup> May Includes recommendations for Hub and spoke model. PID, project plan and Gantt chart developed. Second meeting took place on the 6th July. Consultation with Learning Community Reps took place on 14th July. Separate meeting with trade unions to be organised. Leasing arrangements for the buildings to be scoped | CB/SM | New contract in place by 1 <sup>st</sup> April 2012 | 5, 10, 13, 14, 18, 24 |
| 4 | <b>YOUNG CARERS</b>      | Young carers continue to be supported                                                                                                       | an appropriate organisation is commissioned to support young carers post april 2012 delivering vfm                                            | standing orders need to be waived to extend current contract with barnardos to 04-12 to allow time to recommission                                                                                                                                                                                                                                                                     | PT    | April.12                                            | 5,14                  |
| 5 | <b>AIMING HIGH</b>       | Services enable greater independence for children with disabilities through Aim Higher developments.                                        | A quality and diverse range of short break provision. That is available at a time and place of their choice and meets their individual needs. | Contracts awarded for 2011-13 Short Breaks programme. This includes an increased number of breaks. Work now on developing new performance framework and undertaking needs analysis for Short Break Statement which has to be published in October                                                                                                                                      | PT/PS | Oct. 11                                             | 12, 14, 24            |

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| 6 | <b>SEN REVIEW</b>           | Value for money SEN services are provided to children and their families that meet their needs                   | To undertake a value for money review of all special educational needs services.                                                                                                                                           | Report to Schools Forum on 24 <sup>th</sup> June on overall findings. Lessons learnt meeting organised.                                                                                                                                                                                                                                                                                                                                                                                | CW/CB | July. 11                | 5, 10, 12, 13, 15, 18 |
| 7 | <b>ALL COUNCIL CATERING</b> | Value for money schools meals are provided to children and young people that offer choice and nutritional value. | To undertake a value for money review of school meals service. Now to include town hall catering, orchard centre catering and occasional buffet catering                                                                   | Review utilising the EFQM model to evidence gather on VfM. Satisfaction questionnaire developed and sent out to Headteachers asking for distribution to parents/input from school council. Met with Phil Marshall on 6 <sup>th</sup> June to discuss stakeholder involvement/consultation. Report to Schools Forum on 24th June 2011. Satisfaction questionnaires to be analysed. Schools forum meeting to be attended to update. Paper on outcome of the review to cn.lakin September | CB/SM | New contract April 2012 | 5, 12, 14, 24         |
| 8 | <b>EARLY YEARS REVIEW</b>   | A clear understanding of the commissioning activity in early years service.                                      | Identified as a high cost medium performance service. To undertake a review of Early Years service including commissioning contract mgmt and service delivery activities and staffing to improve vfm, deliver efficiencies | early years contracts have been identified. External capacity identified to support the review. Discussions held with Dorothy Smith. Kick off meeting with consultants early august                                                                                                                                                                                                                                                                                                    | CB    | Dec. 11                 | 5, 10, 14, 18, 24     |
| 9 | <b>CONNEXIONS</b>           | Connexions Services recommissioned in line with new guidance and local need.                                     | Recommission in line with changes to legislation and reconfiguration of service to meet identified need.                                                                                                                   | Kick off meeting held. To include IT element of the service as well (CCIS). Needs analysis work commencing in August 2011 and to be completed by the Autumn.                                                                                                                                                                                                                                                                                                                           | PT    | Sept. 13                | 9, 12                 |

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| 10 | <b>SUBSTANCE MISUSE</b>    | Substance misuse services meet the local demand and needs of young people.                                          | Implement preferred option for the provision of School Drug & Alcohol Education (post 31 March 2012), in light of diminishing resources. | Maintain a commissioning overview of YP and Adult Substance Misuse IAG, Targeted Prevention and Treatment.                                                                                                                                                                                  | PT    | April. 12         | 9, 12, 13, 14, 18, 23, 24 |
| 11 | <b>CONTACT</b>             | Children looked after can maintain the appropriate contact with their family.as prescribed by court                 | Commission a contact service for looked after children. Identify the opportunity for a voluntary service                                 | Commission service for LAC and parent families – Scoping meeting to be held on 27 July with Linda Cawley and Warren Carratt Needs Analysis work taking place in August 2011 and consideration of potential models in early September 2011.                                                  | PT/SM | Tender April 2012 | 14, 18                    |
| 12 | <b>VCS CONTRACTS</b>       | A model contract that can be used for all VCS services.                                                             | Develop a consistent model contract across the whole service                                                                             | The various versions of contracts have been collated. Standard terms and conditions to be developed along with an outcome focused service specification. Contract for EIG with VCS finalised and started to issue to providers. To be presented for consultation at the VCS CYPS consortium | SH    | Dec. 11           | 13 14 18                  |
| 13 | <b>VCS YOUTH &amp; EIG</b> | The voluntary and community sector continue to provide services for children and young people that meet local needs | Recommission Positive Youth Activities and early intervention support from the EIG                                                       | Process established. All EIG bids evaluated. Successful and unsuccessful organisations notified in writing. Feedback given to unsuccessful providers. Contracts and spec finalised vcs aware of requirements                                                                                | CB    | Completed         | 14, 23, 24                |

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| 14 | <b>QUALITY ASSURANCE</b>      | The quality of care for looked after children placed in external placements is maintained to national standard. National Framework Contract Assurance | Identify and develop quality assurance processes for out of authority placements in line with national contract.s<br>Building on the adults CAROs work | Awaiting feedback from Linda Alcock with regards to current role Independent Reviewing Officers. Any gaps in relation to contract assurance to be identified. Existing process within NAS identified and report of findings to be completed. No feedback yet received regarding current role of IRO's urgent reminder sent. Need to check re changes in revised national contracts. No response from Linda Alcock, Alisa Barr to provide details of IROs roles and responsibilities chased again 05-08-11 | SH    | Aug. 11                  | 15, 18 |
| 15 | <b>EFFICIENCIES</b>           | Efficiencies achieved as a result of commissioning activity are clear                                                                                 | Maintain a contracts and efficiencies spreadsheet.                                                                                                     | Develop spreadsheet detailing all contracts information and efficiencies achievement. Identified £100k against the £400k target. Team members to send information for collation before 31 <sup>st</sup> July. To include cash savings, cost avoidance, efficiency savings                                                                                                                                                                                                                                 | PS    | End July 2011            |        |
| 16 | <b>COMMISSIONING REVIEW</b>   |                                                                                                                                                       | Undertake Commissioning Review                                                                                                                         | Corporate wide review of commissioning processes and VfM                                                                                                                                                                                                                                                                                                                                                                                                                                                  | CW/JP | Sept. 11                 | 18     |
| 17 | <b>COMMISSIONING TRAINING</b> | Commissioning staff are trained for role                                                                                                              | To improve commissioning practice and skills.                                                                                                          | Commissioned certificated training programme for commissioners – 8 Places 4 days total                                                                                                                                                                                                                                                                                                                                                                                                                    | CW/JP | September & October 2011 |        |

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| 18 | <b>TRANSPORT</b>    | <b>Home to school</b><br>Transport for children and young people is value for money, efficient and meeting individual's needs. | Re-commission the Transport Service for school transport and LAC                                                              | Re-commission transport to achieve efficiencies, vfm and better outcomes. Current contract with EDS – Initial work being undertaken – visit to Calderdale taken place and meetings scheduled with EDS and other partners to determine the commissioning process and timeline | PT | April. 12 | 5, 9, 10, 12, 14, 18, 25 |
|    |                     | <b>LAC</b> Transport for children and young people is value for money, efficient and meeting individual's needs.               | Review the current provision and recommissioning achieving efficiencies                                                       | Meeting set up with CYPS & EDS transport to review taxis and family contact work. Agree timeline, finances and provider market Seeking to retender without contact element                                                                                                   | PT | April. 12 | 5, 9, 10, 12, 14, 18, 25 |
| 19 | <b>LEAVING CARE</b> | The Leaving Care Service meets the needs of young people leaving care.                                                         | Review the Leaving Care Contract currently provided by Acton for children and determine the best options for future delivery. | Review the Leaving Care contracts, options of extending current contract, or recommission.to achieve efficiencies.– meeting held with CYPS Lead and process determined. Meeting with Action for Children on 20 July to communicate the process.                              | PT | Sept. 11  | 9, 14, 18                |

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| 20 | <b>CAMHS</b>               | The CAMHS Service is delivering value for money services that meet local needs.                                        | Review the CAMHS Tier 3 Contract.                            | Review the CAMHS Tier 3 contract, for vfm from our contribution to the overall NHS Rotherham held CAMHS contract. Current funding from CYPs £140K seek to decommission and re-commission for efficiencies – Meetings with NHS Rotherham and RDASH held. Further performance information requested.. The 2011/12 Partnership Agreement between NHSR & RMBC developed and with Directors for signing.                                                             | PT/Gail Palmer (NHSR) | April. 12 | 13, 14, 18  |
| 21 | <b>WOMENS REFUGE</b>       | Stability of a 3 year contract enables direct work with women, children and young people to be planned and maintained. | Recommission the Women's Refuge jointly with NAS.            | Re-commission service through a joint approach with Supporting People – Work on the inclusion of C&YP outcomes within the Service Specification being undertaken and paper going to DLT in August outlining the joint commissioning approach. Funding is 58K from cyps and 179K from supporting people                                                                                                                                                          | PT/CS                 | April. 12 | 4, 5, 9, 14 |
| 22 | <b>QA OF FOSTER CARERS</b> | The contract is with the independent reviewer of foster carers                                                         | Review the contract for independent review of foster carers. | Review of contract for the independent review of Foster Carers undertaken by independent social workers including a service specification that clearly sets out the procedures they must follow. Previous contract has very little detail regarding the requirements of the role. Work on this delayed due to unexpected extended leave. Meeting to be arranged with Gillian Ackerley to discuss role and responsibilities of these independent social workers. | SH                    | Aug. 12   | 18          |

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| 23 | <b>VCS CONTRACTS REVIEW</b>    | Consistent and coherent contract with the VCS across the LA          | Review all contracts or agreements with the VCS across the LA                                 | A PID has been agreed by Chrissy Wright. A standard contracts template has been developed and is being piloted in the Community Engagement Team.                                                           | HL    | Dec. 11   | 14     |
| 24 | <b>COMPLEX NEEDS PROVISION</b> | Commission of provision for children with complex needs in Rotherham | Commission facilities in Rotherham that improve the outcomes for children with complex needs. | Appropriate site and facilities in Rotherham to be identified that will achieve improved outcomes and better VfM. Proposal is now to redevelop existing site rather than develop new facilities elsewhere. | CW/AH | Completed | 14, 18 |

## Appendix 1 - Corporate Plan Links

### Where we need to make the most difference:

1. Increasing income levels through jobs, training, and benefits
2. Increasing opportunities for people to get jobs
3. Reducing the number of homes without central heating and loft insulation
4. A healthier start in life for children.
5. Increasing the number of children doing well in school, particularly primary schools
6. Increasing the number of people visiting the town centre
7. Increasing the number and variety of businesses in the town centre
8. Increasing the number and quality of jobs available to Rotherham people
9. increasing the number of young people aged 16-19 who are in jobs, education or training
10. Increasing the number of babies and young children who are ready for learning
11. Increasing the number of adults with qualifications
12. Increasing the number of people entering higher education.
13. Dealing with referrals and assessments of children and families quickly and effectively
14. More children and families being supported earlier on, by appropriate agencies
15. Reducing the number of children in the Council's care and the numbers placed outside of Rotherham



16. Increasing the number of vulnerable adults living independently
17. Increasing the number of carers being supported
18. Offering a high standard of care to children and adults as assessed by Ofsted and Care Quality Commission
19. Increasing the number of people who have control of a personal budget to buy care which best meets their needs.
20. Increasing the number of houses people can afford
21. Make it easier for people to get a home in Rotherham
22. Improving the quality of the Council's houses
23. Reducing crime and anti social behaviour
24. Promoting healthier lifestyles
25. Reducing the numbers of children injured or killed in road traffic accidents
26. Reduce the number of empty homes in Rotherham.
27. Reducing the amount of rubbish that is sent to landfill
28. Reducing pollution locally and making sure the way we work uses less resources, produces less waste & less carbon emissions
29. Reducing the risk of floods.